

Introducing the Scrubin Uniforms Voucher Program

We're excited to offer this program to help make your employee uniform purchasing process more efficient and cost-effective.

OPTIONS FOR YOUR EMPLOYEES

- **Option 1: Allowance to Spend as Needed**
Issue your employees an allowance to use over time. They can use their allowance up to the value of the voucher or until the voucher has expired.
- **Option 2: One-Time Use**
Issue your employees a one-time allowance to be billed upon use. You'll receive one invoice for all vouchers used during the billing cycle. Any remaining balance of the voucher will automatically expire at the end of the billing cycle.

Issuing Vouchers is Simple

Vouchers are issued via email right from your admin portal. Simply enter the recipient's name and email address and vouchers are sent instantly to your employees.

Billing and Invoicing

Vouchers are billed monthly for the portion of the voucher that was used. You'll receive a consolidated invoice for all vouchers used during the billing cycle on the first of each month.

FAQs

- **Are vouchers automatically reissued annually?**
Vouchers are not automatically reissued annually. Contact us for assistance reissuing your annual vouchers.
- **Can I create or disable vouchers on my own?**
Yes. You can manage all vouchers through your admin account.
- **When do vouchers expire?**
You set the expiration date when the vouchers are issued.
- **What happens if my employee returns an item purchased with a voucher?**
A merchandise credit will be issued to the employee's account to be used on a subsequent purchase.

Get in Touch

Contact the Scrubin Uniforms customer care team at 888.988.0028 or via email at salesupport@scrubin.com for voucher assistance.

